

# 2019 UNIVERSITY OF CANBERRA FEE SCHEDULE



## Miscellaneous and Incidental Student Charges

The University of Canberra Fee Schedule should be read in conjunction with the relevant policy, see [Domestic Student Contributions and Tuition Fees Policy](#) or the [International Student Fees Policy](#). All policies are available at the [University of Canberra Policy database](#). For further information about how to calculate tuition fees and student contribution amounts, please refer to the University of Canberra website at: <http://www.canberra.edu.au/future-students/courses/glossary/fees-and-contributions/how-are-your-fees-calculated>

## Miscellaneous and Incidental Charges

The following is a list of the more relevant miscellaneous/incidental fees applied by Student Connect. The list is not comprehensive, and some Faculties will have their own schedule of incidental fees. All fees are in accordance with the Commonwealth Grant Scheme Guidelines.

## Enrolment Related Charges

Item	Amount
Late enrolment fee (Unit enrolments after Week 1 of semester)	\$60.00
Late payment fee (For fees paid after the fee due date)	\$120.00
Late payment fee for late payment plan instalment	\$120.00
Course re-instatement fee (Approved course re-instatement after discontinuation for non-enrolment or non-payment of fees)	\$200.00
Re-printing fee invoices from previous semesters	\$60.00
Re-printing statement of liability (HECS-HELP / FEE-HELP) from previous semesters	\$60.00
Re-printing Commonwealth Assistance Notices from previous semesters	\$60.00
Official Academic Transcript / AHEGS - Australian Higher Education Graduation Statement (One free copy after graduation) - Hard Copy	\$30.00 for the first transcript ordered and \$5.00 for each additional transcript ordered at the same time.
AHEGS - Australian Higher Education Graduation Statement - Digital Copy	\$15.00
Postage charge within Australia	\$5.00
Postage charge for express post within Australia (Capital Cities Only)	\$10.00
Postage charge overseas (courier)	\$30.00
Fax charge	\$5.00
Replacement Testamur Certificate - Hard Copy	\$150.00
Replacement Testamur Certificate - Digital Copy	\$50.00
Postage charge within Australia	\$20.00
Postage charge overseas	\$50.00
Replacement ID Card	\$15.00
Student Services and Amenities Fee (SSAF)	\$303.00pa - maximum full-time amount payable. \$227.25pa - maximum part-time amount payable.

## Overseas Health Cover

Item	Amount
Overseas Student Health Cover - Allianz Global Assistance (Single Policy)* (12 months cover effective from 1 January 2019).	\$609.00
Overseas Student Health Cover - Allianz Global Assistance (Dual Family Policy)* (12 months cover effective from 1 January 2019).	\$2,138.00
Overseas Health Cover - Allianz Global Assistance (Multi Family Policy)* (12 months cover effective from 1 January 2019).	\$3,300.00

Allianz Global Assistance is the University of Canberra's preferred supplier. University of Canberra requires students to pay OSHC for the duration of their Visa at the time of acceptance. A student's offer letter will provide precise details of length of cover required and total amount payable.

## Information Technology Related Charges

Item	Amount
<b>Printing and Copying On-campus</b>	
B&W A4 & A3 printing and copying	\$0.10/Page
B&W A4 & A3 duplex printing and copying	\$0.175/double sided page
Colour A4 & A3 printing and copying	\$0.25c/page
Colour A4 & A3 duplex printing and copying	\$0.375/double sided page
Internet Access*	No Charge
Scan to Email	2.5c /page

Printing details are available at <http://www.canberra.edu.au/library/facilities/printing-copying>

## Library Charges

Item	Amount
Late return - 3 hour loan	\$2.00 per hour
Late return - 7 day loan	\$2.00 per day
Late return - 3 day loan	\$2.00 per day
Document Delivery	\$16.50
Lost Items*	\$86.00
Processing Fee for Lost Items	\$23.20

For document delivery requests which are not study/research related \$16.50 will be charged for a standard service.

Non-standard document delivery services may attract higher charges. \*Items not returned within 35 days of the due date will be deemed to be lost. Lost Items are charged at the purchase price for the item from Library acquisitions order record plus a processing fee OR, if no purchase price is recorded, a default charge of \$86 plus \$23.20. If an item deemed lost is returned the lost item purchase price will be removed.